



Teacher Education University  
 Office of Admissions  
 1079 W. Morse Blvd., Suite B  
 Winter Park, FL 32789  
 800-523-1578  
 Fax: 800-370-2600  
 www.teu.edu

## Teacher Education University Program Enrollment Agreement

Please read the graduate catalog in its entirety before signing this Enrollment Agreement.  
 READ ENROLLMENT AGREEMENT THOROUGHLY BEFORE ANSWERING QUESTIONS.

### Student Information

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_.

Address: \_\_\_\_\_  

STREET ADDRESS
CITY/STATE
ZIP/POSTAL CODE

Telephone (Home) \_\_\_\_\_ (Business or Cellular): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      Circle One: Male    Female  
month          day          year

E-mail Address: \_\_\_\_\_

**Please check the Graduate Program in Which You Are Enrolling (Total Program Credits Are Listed with each Program).**

\_\_\_ Master of Arts in Education: Concentration Instructional Strategies, 36 credits.

\_\_\_ Master of Arts in Educational Leadership, 36 credits.

\_\_\_ Master of Arts in Educational Technology, 36 credits.

\_\_\_ Master of Arts in Elementary Education, 39 credits

\_\_\_ Master of Arts in School Counseling, 48 credits

\_\_\_ Non-Degree Seeking

**Anticipated Start Date: Please fill out month and year. Month: \_\_\_\_\_ Year: 20 \_\_\_\_\_**

**Anticipated End Date: Please fill out month and year. Month: \_\_\_\_\_ Year: 20 \_\_\_\_\_**

### Financial Information

Tuition is charged at **\$220** per credit hour\*. The total tuition cost for the Master of Arts in Education: Concentration on Instructional Strategies; Master of Arts in Educational Leadership and Master of Arts in Educational Technology programs is **\$7920.00\***. The tuition cost for the Master of Arts in Elementary Education program is **\$8580\***. The tuition cost for the Master of Arts in School Counseling program is **\$10,560\***. \*Program costs **do not include** textbooks and miscellaneous fees.

- Estimated cost of textbooks for the Master of Arts in Education: Concentration in Instructional Strategies degree is \$650.00.
- Estimated cost of textbooks for the Master of Arts in Educational Leadership degree is \$815.00.
- Estimated cost of textbooks for the Master of Arts in Educational Technology degree is \$650.00.
- Estimated cost of textbooks for the Master of Arts in Elementary Education degree is \$1,030.00.
- Estimated cost of textbooks for the Master of Arts, School Counseling degree is \$2,184

The estimated cost of textbooks is based on the purchase of required textbooks only. Several courses also have recommended texts, which would alter the overall estimated cost for books. All textbooks are provided by a third party vendor. Students seeking to return textbooks for a refund should consult the return policy provided by the virtual bookstore. Shipping charges paid to the third party virtual bookstore vendor may vary and are non-refundable. Selected texts and other course materials may vary.

Miscellaneous fees are listed as:

- Application Fee \$50.00 (one time fee)
- Graduation Fee \$50.00 (one time fee)
- Late Registration Fee \$50.00
- Returned Check \$30.00
- Transcript Fee \$ 5.00
- Reactivation Processing Fee for enrolled students \$25.00

\*Tuition and fees are subject to change. Details regarding miscellaneous fees can also be found in the graduate catalog.

Total estimated cost for each of the Master of Arts in Education: Concentration on Instructional Strategies: Master of Arts in Educational Leadership and Master of Arts in Education Technology degree programs are \$8740 USD. The estimated cost for the Master of Arts in Elementary Education degree program is \$9610. The estimated cost for the Master of Arts in School Counseling degree program is \$12,744.

Payment for tuition and other costs may be made by personal check, money order, wire transfer or credit card (Master Card, Visa, American Express, or Discover). International students must pay with U.S. currency.

## COURSE ENROLLMENT CANCELLATION AND REFUND POLICY

Should the student be terminated or cancel their course enrollment for any reason, Teacher Education University has established this cancellation and refund policy for the protection of the student. A student may cancel their course enrollment at any time by adhering to the following guidelines:

1. Students are encouraged to provide the University a notice of cancellation in writing, however, the notice of cancellation may be forwarded to the University in any manner.
2. All monies will be refunded if the student cancels within five (5) calendar days of signing this Enrollment Agreement.
3. Teacher Education University will retain the application fee if the student cancels after five (5) calendar days of signing the Enrollment Agreement but prior to the first day of courses.
4. Refunds are calculated on a course by course basis for students enrolled in more than one course per semester.
5. Beginning on the first day of the semester if cancellation is requested, the student will be refunded according to the following schedule:

Amount of Coursework Completed by Student	Fees Refunded
After <b>one</b> week of a 15 week online course	<b>80%</b> of the tuition
After <b>two</b> weeks of a 15 week online course	<b>70%</b> of the tuition
After <b>three</b> weeks of a 15 week online course	<b>60%</b> of the tuition
After <b>four</b> weeks of a 15 week online course	<b>50%</b> of the tuition
After <b>five</b> weeks of a 15 week online course	<b>40%</b> of the tuition
After <b>six</b> weeks of a 15 week online course	<b>30%</b> of the tuition
After <b>seven</b> weeks of a 15 week online course	<b>20%</b> of the tuition
After <b>eight</b> weeks of a 15 week online course	<b>10%</b> of the tuition
After <b>nine</b> weeks of a 15 week online course	<b>0%</b> of the tuition

6. Termination Date: The termination date for refund computation purposes is the date on which the request to drop is received by the University.
7. Refunds will be made within 30 calendar days of the request to drop.